

# Asheville Quilt Guild

## Quilt Show Expense Voucher

Please mail completed voucher to:

Carolyn Adkins, 97 Stoney Hill Court, Asheville, NC 28804

\*Check#:

\*Date Paid:

**Or: Scan and email voucher and backup to [carolyn\\_adkins@charter.net](mailto:carolyn_adkins@charter.net)**

**NOTE: If you are reporting non-Quilt Show expenses, please use the Expense Voucher form**

submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

~~List Expense Account, Description/Purpose, Amount below and attach receipts (Staple to back of form)~~

QS Account (see partial list below)	Purpose/Description	Amount
<b>TOTAL:</b>		

<b>Quilt Show Budget Expense Accounts</b>	Admissions	Awards	Data Entry	Decorations	Demonstrations	
	Drapes	Drop Off	DVD	Gallery	Gift Shop	Hospitality
	Hostesses	Judges	Judging Day	Mail-back	Programs	Program Ads
	Publicity	Labels	Ribbons	Signage	Set Up	Sponsors
	Take Down	Treasure Hunt	Vendors	Venue		